

Personal data collected in this form will be retained. The data might be used in educational or training purposes. Without obtaining the prior consent of the person, the data shall not be used for any other purpose, and shall provide to other third party. When handling personal information, shall follow the Privacy Policy and Security controls of NCHU.

NCHU Department of Business Administration
Application Form of Outbound Exchange/ Overseas study program/ Overseas visiting/ International Volunteering/ Academic and Business Competition Awards for Graduate Students

Application Date: YYYY/MM/DD

Name (Members of the same group, please add it by yourselves)		Student ID (Members of the same group, please add it by yourselves)	
Campaign			
Application type	<input type="checkbox"/> Outbound Exchange <input type="checkbox"/> International Study Programs or Camps Abroad <input type="checkbox"/> Overseas Visiting <input type="checkbox"/> International Volunteering <input type="checkbox"/> Academic and Business Competition Awards		
Amount paid	<input type="checkbox"/> Transportation Expenses Total Amount: Campaign: Location: Duration: Departure and Destination:		
	<input type="checkbox"/> Others Total Amount:		
Grants or bonuses received	Granting organization: Granting item : Total Amount:		
Review Documents	Outbound Exchange/ International Study Programs or Camps Abroad/ Overseas Visiting <input type="checkbox"/> Admission Letter or Enrollment Certificate (for long-term exchange) / Certificate of Participation (for short-term exchange) / Certificate of Participation (for Study Programs or Camps Abroad) / Named Invitation Letter (for visiting) <input type="checkbox"/> Expense Receipt <input type="checkbox"/> Other related documents		
	International Volunteering <input type="checkbox"/> Certificate of Participation <input type="checkbox"/> Expense Receipt <input type="checkbox"/> Other related documents		

※ In case of discrepancy between the Chinese version of terms & rules and its English translation, the Chinese version shall prevail.

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	<p>Academic and Business Competition Awards</p> <p><input type="checkbox"/> Award Certificate</p> <p><input type="checkbox"/> Other related documents</p>
<p>Graduate Scholarship Review Committee</p>	<p><input type="checkbox"/> Approved, Grant amount:</p> <p><input type="checkbox"/> Not approved, reason: _____</p> <p style="text-align: right;">Department chairperson: _____ (Signature)</p>

- ✧ Please submit the PDF files of application form and review documents in order, before the deadline, to the department of business administration at ba01@dragon.nchu.edu.tw
- ✧ Please attach the following documents with Overseas Transportation Expenses
 - a. Original receipt of payment by the travel agency or airline ticket purchase confirmation. (The receipt summary must clearly specify the amount for the “ticket fare” issued by the travel agency. Please list other expenses separately.)
 - b. Airline ticket or electronic airline ticket (Must include the original ticket fare amount)
 - c. Round-trip Boarding Pass

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