

NCHU Department of Business Administration

Regulations for the Administration of Graduate Student

Scholarship and Aid

Enacted in the Departmental Affairs Meeting on Apr. 11, 2005 Departmental Affairs Meeting
Amended in the Departmental Affairs Meeting on May 1, 2008 Departmental Affairs Meeting
Amended in the Departmental Affairs Meeting on Jan. 5, 2010 Departmental Affairs Meeting
Amended in the Departmental Affairs Meeting on Feb. 20, 2014 Departmental Affairs Meeting
Amended in the Departmental Affairs Meeting on Jan. 8, 2015 Departmental Affairs Meeting
Amended (all articles) in the Departmental Affairs Meeting on Oct. 21, 2015 Departmental Affairs Meeting
Amended (article 4) in the Departmental Affairs Meeting on Jan. 5, 2016 Departmental Affairs Meeting
Amended (article 4) in the Departmental Affairs Meeting on Mar. 29, 2016 Departmental Affairs Meeting
Amended (article 4) in the Departmental Affairs Meeting on Jan. 5, 2017 Departmental Affairs Meeting
Amended (article 6) in the Departmental Affairs Meeting on Mar. 16, 2017 Departmental Affairs Meeting
Amended (article 5) in the Departmental Affairs Meeting on Mar. 15, 2018 Departmental Affairs Meeting
Amended (article 5) in the Departmental Affairs Meeting on Jan. 11, 2019 Departmental Affairs Meeting
Amended (article 4) in the Departmental Affairs Meeting on Oct. 12, 2022 Departmental Affairs Meeting
Amended (article 4) in the Departmental Affairs Meeting on Jan. 9, 2024 Departmental Affairs Meeting

- Article 1 This regulation is established in accordance with the "National Chung Hsing University Regulations for the Administration of Graduate Student Scholarship and Student Aid".
- Article 2 The department establishes a Graduate Scholarship Review Committee, with the department chair serving as the convener. Graduate advisors are ex-officio members, and three full-time faculty teachers are selected to form the committee. The committee is responsible for review, allocation, and evaluation.
- Article 3 The regulations include two types of financial assistance: scholarships and student aids.
- Article 4 Scholarships are merit-based and awarded to recognize outstanding performance. They are not considered compensation for labor. The awarded items are as follows:
1. Scholarships are awarded to full-time PhD students in their first through fourth years in this department based on their academic performance during the current semester. The department's Review Committee determines the number and amount of scholarships, considering the available scholarship and financial aid funds. Scholarships are disbursed on a monthly basis.
 2. The students who meet the following conditions may apply:
 - Participation in the university's outbound exchange programs
 - Participation in the university's overseas visiting
 - Participation in the university's international volunteering programs
 - Publication of journal papers or international conference papers
 - Receiving external academic or competition honorsGraduate students participating in the university's exchange program must first apply for the "Ministry of Education (MOE) Overseas Exchange Student Financial Assistance Grant" or the "National Chung Hsing University Scholarship for Students Sent Abroad for Study" before applying

for the department's graduate scholarship. If unsuccessful in receiving the aforementioned scholarships, they may be awarded the department's graduate scholarship, limited to one time only.

The overseas visiting and international volunteering must comply with the regulations outlined in the department's "NCHU Department of Business Administration Guidelines for Outbound Exchange, International Volunteering, Business Competition and Overseas Visiting for Master Program"

Overseas visits are limited to those organized by the units within the college.

For journal papers and international conference papers with multiple authors, coordination must be done independently, with one person submitting the reward application.

3. Graduate students in this department who demonstrate outstanding performance during the semester (including moral character and service) or who are economically disadvantaged but perform excellently may be nominated by the department chair or advisors. A select number of graduate students will be awarded scholarships, as determined by the Review Committee, to recognize and encourage them.
4. Scholarships will be awarded to Master students who rank in the top three in academic performance during their first two semesters after enrollment.
5. New graduates from this department who are admitted to the master's program through the selection examination will be awarded a scholarship equivalent to the tuition and miscellaneous fees, basic credit fees for the first year of the master's program. This scholarship will be granted to up to five students based on their selection examination performance.
New graduates from other departments of this university who are admitted to the master's program of this department through the selection examination and whose academic performance in this university ranks within the top 20% of their class over the first six or eight semesters will be awarded a scholarship equivalent to the tuition and miscellaneous fees for the first year of the master's program.
6. New graduates of the master's degree program from this department who directly enroll in the doctoral program, or students who are approved for direct admission to the doctoral program and are full-time students during their studies, will be awarded a scholarship equivalent to the tuition and miscellaneous fees for the first through fourth years.
Scholarships under Subparagraph 2 to 4 will be distributed as a one-time payment in this December and the following July, after the departmental review committee determines the amount based on the availability of

departmental scholarship funds. Scholarships under Subparagraph 5 and 6 will be issued in the month following the enrollment day.

- Article 5 The scholarships are divided into the following two types:
1. Teaching assistants engaging in course teaching activities shall be eligible for student aid in accordance with the university's "National Chung Hsing University Guidelines for Recruitment and Selection Labor-based Teaching Assistants."
 2. Administrative assistants providing support for administrative tasks are considered labor-type part-time assistants and shall be eligible for student aid disbursed in accordance with the university's "National Chung Hsing University Regulations for the Administration of Graduate Student Scholarship and Student Aid. "
- The departmental review committee may determine the payment amount based on the available funds and disburse it on a monthly basis.
- Article 6 Scholarships and student aid shall be disbursed in the form of a monthly stipend from September to July of the following year (for new students) or from August to July of the following year (for returning students).
- Article 7 Graduate students who perform poorly in carrying out teaching or administrative tasks or who receive a demerit or more severe penalty due to violations of school regulations may be barred from applying for or receiving scholarships and aid.
- Article 8 The present regulations and any amendments shall be implemented after being passed by the Departmental Affairs Meeting and approved by NCHU President.

※ In case of discrepancy between the Chinese version of terms & rules and its English translation, the Chinese version shall prevail.