

## **Department of Business Administration Graduation Requirements for Students Enrolled 2022-2023**

Items	Items																																																						
<b>I. Years of Enrollment :</b> Minimum years of enrollment : 4 years (5 years for Veterinary Medicine) Can be extended for two more years (not including two years suspension)	<b>IV.Courses required by college curriculum: at least 29 credits</b>																																																						
<b>II. Minimum graduation credits required: 128 credits</b> <b>III. Courses required by the university curriculum:</b> 1. Physical Education: 2 credits, not included in the credits for graduation. For extra 2 PE credits can be counted as other departments credits. <u>Outstanding athletes shall follow the rules of the Office of Physical Education and Sport.</u> 2. Service Learning I and II: 2 semesters in total, 0 credit (Service Learning III not included). 3. English Proficiency Requirement: 0 credit. Students who don't pass any English proficiency test cannot graduate from the school. 4. General Education : 28 credits i. Core Competencies: at least 3 credits. The following is the course rule of "Information Literacy: Programming and Applications" course: Requirement: 1 credit (International students don't need to take this course.) ii. Language Competencies: 10 credits ➢ College Chinese: 4 credits ➢ Foreign Language: 6 credits, 4 credits of "Freshman English" + 2 credits of "English for Academic Communication: Listening and Speaking" iii. Domain Competencies: at least 10 credits ➢ Humanistic Domain, Social Science Domain, and Natural Domain: at least one course in each Domain, total at least 6 credits. ➢ Integrated Domain: at least 4 credits. ➢ For National Defense education courses, only credits of 1 course can be counted as general education graduation credits. Overload credits cannot be recognized as the credits from other college /department. ➢ Our program belongs to the area of <u>business and management</u> , therefore, only one course from this area will be recognized. iv. Extra credits <input type="checkbox"/> can <input checked="" type="checkbox"/> can't be counted in the graduation credits. v. Other regulations: "Accounting Summary" 、 "Management" 、 "Introduction to Economics" 、 "Entrepreneurship and Innovation" 、 "Financial Management and Investment" and "Introduction to Technology Management" courses can't be counted in the general and graduation credits.	<table><tr><th>Course Title</th><th>Semester /Year</th><th>Credits</th><th>Remark</th></tr><tr><td>Economics ( 1 )</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Economics ( 2 )</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Accounting ( 1 )</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Accounting ( 2 )</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Management</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Statistics ( 1 )</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Statistics ( 2 )</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Financial Management</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Introduction to Computer Science</td><td>Semester</td><td>3</td><td rowspan="2">Choose one out of three. Overload credits can be counted as professional elective credits.</td></tr><tr><td>Commercial Law</td><td>Semester</td><td>3</td></tr><tr><td>Business Ethics</td><td>Semester</td><td>3</td><td></td></tr><tr><td>Seminar on Entrepreneurs</td><td>Semester</td><td>2</td><td rowspan="2">Choose one out of two. Overload credits can be counted as professional elective credits.</td></tr><tr><td>Seminar on Management</td><td>Semester</td><td>2</td></tr></table>	Course Title	Semester /Year	Credits	Remark	Economics ( 1 )	Semester	3		Economics ( 2 )	Semester	3		Accounting ( 1 )	Semester	3		Accounting ( 2 )	Semester	3		Management	Semester	3		Statistics ( 1 )	Semester	3		Statistics ( 2 )	Semester	3		Financial Management	Semester	3		Introduction to Computer Science	Semester	3	Choose one out of three. Overload credits can be counted as professional elective credits.	Commercial Law	Semester	3	Business Ethics	Semester	3		Seminar on Entrepreneurs	Semester	2	Choose one out of two. Overload credits can be counted as professional elective credits.	Seminar on Management	Semester	2
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	<b>VI. Minimum of professional elective credits: 27 credits</b>																																																						

## **Department of Business Administration Graduation Requirements for Students Enrolled **after** 2022**

### **VII. Other Regulations:**

1. A maximum of 17 extra credits from other colleges/departments can be recognized.
2. Students who take “Calculus(I)” course (required, 3 credits) offered by other departments may transfer the credits to fulfill the required professional “Calculus ( I )” course in our department.
3. Students who take “Calculus(II)” course (required, 3 credits) offered by other departments may transfer the credits to fulfill the required professional “Calculus (II)” course in our department.
4. Courses from other departments which has the same name and credits as the professional elective courses in our department can be recognized as professional elective credits and graduation credits in our department.

**VIII. Minor Degree:** If a student intends to study for a minor degree, he/she will need to take 20 (or more) credits in addition to the department’s minimum credits required for graduation. For more details, please see the bulletin of Curriculum Division website.

**IX. Double Major:** If a student intends to study for a double major degree, his/her academic performance of last semester has to be in 10% of the class. Double major students not only have to fulfill all college requirements credit, they must also take at least 12 credits of professional requirements credit of our department in order to be granted a double major degree.

The professional required and elective courses with same name or similar character from students’ original department **can’t** be counted as the credits of double-major in our department. Students should take the professional elective courses from our department course plan.

### **X. Cross-Disciplinary Program and Secondary Expertise:**

The department offers this program for the applicants from the bachelor's program or the continuing education bachelor's program. Applicants must be ranked within the top 10% of their class in the previous semester. Students whose compulsory courses and credits are the same as the ones offered by the departments (degree programs) providing secondary expertise module courses, they shall take other elective courses that are related to their secondary expertise by the departments (degree programs) or colleges providing secondary expertise module courses.

**XI.** Students who are graduated from the study period of the senior high school less than 6 years will be required to take at least 12 extra credits in their graduation requirements.

Coordinator: \_\_\_\_\_ Chairperson: \_\_\_\_\_

※ In case of discrepancy between the Chinese version of terms & rules and its English translation, the Chinese version shall prevail.