

## Department of Business Administration Graduation Requirements for Doctoral Students Enrolled after 2016

Items	Notes								
<p>I. Years of Enrollment:</p> <ol style="list-style-type: none"> <li>1. Minimum years of enrollment: 2 year</li> <li>2. Maximum years of enrollment: 7 years (not including 2 years' intermission)</li> </ol>	<p>Part-time students may prolong years of enrollment for 1 more year.</p>								
<p>II. Minimum credits for graduation (physical education and citizen national defense education are not included)</p> <p style="padding-left: 20px;">Regular students: <u>39</u> credits</p> <p style="padding-left: 20px;">Master students in direct-entry doctoral degree: <u>39</u> credits</p> <p style="padding-left: 20px;">Senior students in direct-entry doctoral degree: <u>39</u> credits</p> <p>including:</p> <ol style="list-style-type: none"> <li>1. Courses: <ul style="list-style-type: none"> <li>Regular students: <ul style="list-style-type: none"> <li>minimum of required credits: <u>10</u></li> <li>minimum of elective credits: <u>17</u></li> </ul> </li> <li>Master students in direct-entry doctoral degree: <ul style="list-style-type: none"> <li>minimum of required credits: <u>10</u></li> <li>minimum of elective credits: <u>17</u></li> </ul> </li> <li>Senior students in direct-entry doctoral degree: <ul style="list-style-type: none"> <li>minimum of required credits: <u>10</u></li> <li>minimum of elective credits: <u>17</u></li> </ul> </li> </ul> </li> <li>2. Dissertation: <u>12</u> credits</li> </ol>	<p>To pass academic and conduct courses, the grade has to be over 70. Students who fail the conduct grade will be terminated from their study.</p> <p>The average of academic grades comprises 50 % of the overall graduation grades.</p> <p>For Master students in direct-entry doctoral degree, no more than 12 credits in the master's degree can be recognized.</p> <p>Senior students in direct-entry doctoral degree shall not exempt more than half of total required graduation credits (not included dissertation).</p> <p>*Required credits+ Elective credits + Dissertation = minimum credits for graduation</p>								
<p>III. Transfer credits: maximum <u>12</u> credits</p>	<p>According to NCHU regulation for credits exemption, students should apply for credits exemption prior to the deadline of course add/drop.</p>								
<p>IV. Undergraduate credits from discipline-related courses may be counted as graduation credits.</p>	<p>According to NCHU regulation, students who need to take undergraduate courses for research purposes can submit the application during the period of course selection, and obtain approval from the chairperson, advisor, chairperson of the course offered, and dean of the academic affairs. The credits may be counted as graduation credits after students pass the courses. The maximum for such undergraduate credits: <u>6</u> credits</p>								
<p>V. Credits from other departments (or institutes): <u>6</u> credits</p>	<p>Including inter-university credits.</p>								
<p>VI. Core courses and credits: <u>10</u> credits</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 80%;">Core Course Title</th> <th style="width: 20%;">Credits</th> </tr> </thead> <tbody> <tr> <td>1. Seminar on Management Theory</td> <td style="text-align: center;">3</td> </tr> <tr> <td>2. Advanced Research Methods</td> <td style="text-align: center;">4</td> </tr> <tr> <td>3. Advanced Data Analysis</td> <td style="text-align: center;">3</td> </tr> </tbody> </table>	Core Course Title	Credits	1. Seminar on Management Theory	3	2. Advanced Research Methods	4	3. Advanced Data Analysis	3	<ol style="list-style-type: none"> <li>1. Students who fail the core courses should retake core courses.</li> <li>2. Students who don't complete core courses cannot graduate.</li> </ol>
Core Course Title	Credits								
1. Seminar on Management Theory	3								
2. Advanced Research Methods	4								
3. Advanced Data Analysis	3								
<p>VII. Prerequisite Courses (not included in graduation credits): <u>0</u> credits</p>									

<p>VIII. Evaluation for PhD students:</p> <p>PhD students must be conducted by an advisor who is approved by the chairperson at the end of the first school year after enrollment.</p>	<p>Students who failed to find an advisor within the required timeframe will be suspended for one semester.</p>
<p>IX. Doctoral Candidacy Evaluation:</p> <p>According to the <u>“Regulations on Academic Studies for PhD Students”</u> of the department.</p>	<p>Students who fail to pass the doctoral candidacy evaluation are not allowed to apply for dissertation defense. Student are allowed to retake doctoral candidacy evaluation only once, and those who fail twice will be forced to drop out.</p>
<p>X. Dissertation Defense:</p> <ol style="list-style-type: none"> <li>1. Students must get the certification of “Education on Academic and Research Ethics” course before the application of the oral defense.</li> <li>2. Students who complete minimum of enrollment, fulfill graduation credits, and complete the draft of dissertation should apply for oral defense at least 20 days prior to the oral defense. The passing grade for defense is 70.</li> </ol>	<p>Dissertation Defense comprises 50% of graduation grade. Students must learn “Education on Academic and Research Ethics” course and have the exam for getting the certificate from the website of the Research Ethics Education. Students who fail oral defense within enrollment should retake it again next semester or year. If students who retake oral defense fail again, their study will be terminated. The grade for retaking Dissertation Defense is 70.</p>
<p>IX. Others:</p> <p>Students who meet one of the following criteria and provide relevant documentation to the chairperson for recognition are considered to have passed the language proficiency requirement for graduation:</p> <ol style="list-style-type: none"> <li>1) A TOEFL ITP score of 523 and above</li> <li>2) A TOEFL CBT score of 193 and above</li> <li>3) A TOEFL iBT score of 69 and above</li> <li>4) An IELTS score of 5.5 and above</li> <li>5) A PET or higher levels of the Cambridge ESOL examinations</li> <li>6) A TOEIC score of 670 and above</li> <li>7) Passing the GEPT high-intermediate level listening &amp; reading comprehension test or above</li> <li>8) Other language certificates recognized by the Ministry of Education with levels equivalent to GEPT high-intermediate or above</li> <li>9) Students who have studied for more than two years in an English-speaking country within the three years prior to enrollment, and have relevant documentation approved by the department chairperson are exempted.</li> </ol>	<p>According to Article 2 of the "Regulations for the Assessment of English Proficiency Graduation Standards for Students at National Chung Hsing University," departments are authorized to establish their own English proficiency graduation standards for graduate students. (Established at the 57th Academic Affairs Meeting on March 26, 2009)</p>

Coordinator: \_\_\_\_\_

Chairperson: \_\_\_\_\_

※ In case of discrepancy between the Chinese version of terms & rules and its English translation, the Chinese version shall prevail.