

# Department of Business Administration Graduation Requirements for Master Students Enrolled after 2018

Items	Notes																								
<p>I. Years of Enrollment:</p> <ol style="list-style-type: none"> <li>1. Minimum years of enrollment: 1 year</li> <li>2. Maximum years of enrollment: 4 years (not including 2 years' intermission)</li> </ol>	Part-time students may prolong years of enrollment for 1 more year.																								
<p>II. Minimum credits for graduation: <u>42</u> credits (physical education and citizen national defense education are not included), including:</p> <ol style="list-style-type: none"> <li>1. Courses: minimum of required credits: <u>18</u> ; minimum of elective credits: <u>18</u></li> <li>2. Master Thesis: <u>6</u> credits</li> </ol>	<p>To pass academic and conduct courses, the grade has to be over 70. Students who fail the conduct grade will be terminated from their study. The average of academic grades comprises 50 % of the overall graduation grades.</p> <p>*Only English-taught courses will be recognized as graduation credits.</p> <p>*Required credits+ Elective credits + Master Thesis = minimum credits for graduation</p>																								
<p>III. Transfer credits: maximum <u>12</u> credits</p>	According to NCHU regulation for credits exemption, students should apply for credits exemption prior to the deadline of course add/drop.																								
<p>IV. Undergraduate credits from discipline-related courses may be counted as graduation credits.</p>	According to NCHU regulation, students who need to take undergraduate courses for research purposes can submit the application during the period of course selection, and obtain approval from the chairperson, advisor, chairperson of the course offered, and dean of the academic affairs. The credits may be counted as graduation credits after students pass the courses. The maximum for such undergraduate credits: <u>6</u> credits																								
<p>V. Credits from other departments: 6 credits or two courses</p>	Including inter-university credits. Follow the program's "Guidelines for Graduation Credit Recognition of Non-Departmental Courses".																								
<p>VI. Core courses and credits: <u>18</u> credits</p> <ol style="list-style-type: none"> <li>1. Core Courses required by college curriculum: "Strategic Management" and "Human Resource Management": <u>6</u> credits Extra credits can't be counted as the graduation credits. Master's students who have not taken "Production and Operations Management", "Financial Management" and "Marketing Management" at the undergraduate level must take the corresponding core master's courses, "Operational Management", "Financial Management" and "Marketing Management."</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 80%;">Core Course Title</th> <th style="width: 20%;">Credits</th> </tr> </thead> <tbody> <tr><td>1. Strategic Management</td><td style="text-align: center;">3</td></tr> <tr><td>2. Human Resource Management</td><td style="text-align: center;">3</td></tr> <tr><td>3. Operational Management</td><td style="text-align: center;">3</td></tr> <tr><td>4. Financial Management</td><td style="text-align: center;">3</td></tr> <tr><td>5. Marketing Management</td><td style="text-align: center;">3</td></tr> <tr><td>6. Information Management</td><td style="text-align: center;">3</td></tr> </tbody> </table> <ol style="list-style-type: none"> <li>2. Required professional courses offered by the department: <u>12</u> credits.</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Core Course Title</th> <th style="width: 20%;">Credits</th> </tr> </thead> <tbody> <tr><td>1. Organizational Theory and Management</td><td style="text-align: center;">3</td></tr> <tr><td>2. International Business Management</td><td style="text-align: center;">3</td></tr> <tr><td>3. Research Methods</td><td style="text-align: center;">3</td></tr> <tr><td>4. Multivariate Analysis</td><td style="text-align: center;">3</td></tr> </tbody> </table>	Core Course Title	Credits	1. Strategic Management	3	2. Human Resource Management	3	3. Operational Management	3	4. Financial Management	3	5. Marketing Management	3	6. Information Management	3	Core Course Title	Credits	1. Organizational Theory and Management	3	2. International Business Management	3	3. Research Methods	3	4. Multivariate Analysis	3	<ol style="list-style-type: none"> <li>1. Students who fail the core courses should retake core courses.</li> <li>2. Students who don't complete core courses cannot graduate.</li> </ol>
Core Course Title	Credits																								
1. Strategic Management	3																								
2. Human Resource Management	3																								
3. Operational Management	3																								
4. Financial Management	3																								
5. Marketing Management	3																								
6. Information Management	3																								
Core Course Title	Credits																								
1. Organizational Theory and Management	3																								
2. International Business Management	3																								
3. Research Methods	3																								
4. Multivariate Analysis	3																								

<p>VII. Prerequisite Courses (not included in graduation credits): <u>0</u> credits</p>	<p>According to NCHU graduate regulation, students should take certain prerequisite courses at the undergraduate level, which would be decided by advisors and chairperson. Prerequisite credits will not be counted as graduation credits. Students are not allowed to attend the thesis defense if they haven't completed the prerequisite courses.</p>
<p>VIII. Thesis Defense:</p> <ol style="list-style-type: none"> <li>1. Students should discuss with their advisors prior to the end of first academic year.</li> <li>2. <b>Students must get the certification of "Education on Academic and Research Ethics" course before the application of the oral defense.</b></li> <li>3. Students who complete minimum of enrollment, fulfill graduation credits, and complete the draft of thesis should apply for oral defense at least 20 days prior to the oral defense. The passing grade for defense is 70.</li> </ol>	<p>Oral defense comprises 50% of graduation grade  <b>Students must learn "Education on Academic and Research Ethics" course and have the exam for getting the certificate from the website of the Research Ethics Education.</b>  Master thesis should be written in English and oral defense should be carried out in English. Students who fail oral defense within enrollment should retake it again next semester or year. If students who retake oral defense fail again, their study will be terminated. The grade for retaking oral defense is 70.</p>
<p>IX. Others:</p> <ol style="list-style-type: none"> <li>1. Students who meet one of the following criteria and provide relevant documentation to the chairperson for recognition are considered to have passed the language proficiency requirement for graduation: <ol style="list-style-type: none"> <li>1) A TOEFL ITP score of 523 and above</li> <li>2) A TOEFL CBT score of 193 and above</li> <li>3) A TOEFL iBT score of 69 and above</li> <li>4) An IELTS score of 5.5 and above</li> <li>5) A PET or higher levels of the Cambridge ESOL examinations</li> <li>6) A TOEIC score of 670 and above</li> <li>7) Passing the GEPT high-intermediate level listening &amp; reading comprehension test or above</li> <li>8) Other language certificates recognized by the Ministry of Education with levels equivalent to GEPT high-intermediate or above</li> <li>9) Students who had studied in an English-speaking country for two years (or more) within three years prior to enrollment.</li> </ol> </li> <li>2. Corporate internship (excluding students applying for the part-time program, students from Mainland China, international students, overseas Chinese students, and students from Hong Kong and Macau) will have separate regulations.</li> <li>3. The "Enterprise Internship" course offered by the College of Management's master's program can't be counted in graduation credits.</li> <li>4. Students must choose one from outbound exchange, international volunteering, business competition or overseas visiting for master programs.</li> </ol>	<p>According to Article 2 of the "Regulations for the Assessment of English Proficiency Graduation Standards for Students at National Chung Hsing University," departments are authorized to establish their own English proficiency graduation standards for graduate students. (Established at the 57th Academic Affairs Meeting on March 26, 2009)</p>

Coordinator: \_\_\_\_\_

Chairperson: \_\_\_\_\_